



PURCHASE ORDER
SENATE OF THE PHILIPPINES
 Entity Name

PRIORITY Matter

Supplier : UK OFFICE, INC.	P.O. No. : PO-23-06-111
Address : 558 PLAZA LORENZO RUIZ, BINONDO, MANILA METRO MANILA	Date : 06-June-2023
Tel No. : 241-5832 / 241-7372 / 242-5082 / 244 3103	Mode of Procurement: AO 2018-002 SHOPPING
TIN : 200-671-947-000	Reference P.R. No. : PR-23-05-425 PPS
	AB No. : AC-23E-05-007

Attention : Blesilda Encila
 Please acknowledge receipt of faxed P.O. and refax it to Telefax No. 552-6601 loc. 4262 or 552-6815. Thank You.

Gentlemen :
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Rm. 401 Property and Procurement Service SENATE OF THE PHILIPPINES, GSIS BLDG. ROXAS BLVD. PASAY CITY	Delivery Term : 20 DAYS UPON RECEIPT OF PO
Date of Delivery :	Payment Term : Government Terms
	Warranty : ---

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	PIECE	CORRECTION TAPE Specifications per PR: Correction Tape, 8m Offer: HBW ----- Nothing Follows -----	800	17.90	14,320.00

RECEIVED

JUN 07 2023

By: RICA Time: 1:59pm
Property and Procurement Services

RECEIVED

JUN 07 2023

By: [Signature] Time: 10:47
Administrative Manager, sent Bureau

200-2023-06-4310 P14,320.00
6/6/23

Grand Total: P14,320.00

(Total amount in words) Fourteen Thousand Three Hundred Twenty Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: _____ Very truly yours:

Signature over Printed Name of Supplier

EXEC. DIR. RENATO B. CHUA
 EXECUTIVE DIRECTOR, ADMINISTRATIVE AND FINANCIAL SERVICES

Date _____

Fund Cluster: _____	ORS/BURS No. : _____
Funds Available: _____	Date of the ORS/BURS: _____
<u>JUDITH C. JEBULAN</u> Signature over Printed Name of Chief Accountant	Amount : _____

NOTE: The approved Purchase Order (P.O.) / Job Order (J.O.) shall be sent through email to the winning bidder or its authorized representative and it will serve as official notice to them. Upon receipt of the email notification, the winning bidder shall acknowledge within two (2) days and respond to the said email by signing the P.O. or J.O. and resending it to the Senate Property and Procurement Service through email. This will serve as the reckoning date for the delivery period stated in P.O. or J.O., otherwise, the reckoning date will be the date of email to the supplier or its authorized representative.

Remarks: NOTE: PO TYPEWRITTEN BY PPS PER APPROVED ABSTRACT OF BIDS NO. () OPENED ON (5/30/2023) AND AWARD DTD (6/1/2023 AO 2018-002)

[Signature]
 6/6/2023 / 12:07:26PM